

FINANCE COMMITTEE LEWISTON, MAINE

**Minutes of
November 10, 2008**

PRESENT: Chairman Roger Provencher, Councilor Denis Theriault and Ron Paradis

ABSENT: Stavros Mendros and Councilor Robert Reed

Meeting was called to order at 5:00 p.m. by the Chairman Provencher.

On motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(126-2008) To dispense with reading of the minutes of the previous meeting dated October 20, 2008 and to accept and place them on file.

VOTE: 3-0

The Committee considered award of a contract with Gendron & Gendron for construction of the Gendron Business Park. A joint development agreement between the City and Gendron & Gendron was entered into in 2003 for development of the business park adjacent to Alfred Plourde Parkway. Terms of the joint development agreement required that the Public Services Director to negotiate agreed upon construction costs of which there would be cost sharing between the City and the developer.

Public Services Director David Jones explained to the Committee the amounts negotiated with Gendron & Gendron have been reviewed with existing and similar contracts and the unit prices included in the proposal are fair and reasonable. Award of this contract is for Phase II of the development project which has received approval from the Maine Department of Environmental Protection and a permit from the Army Corps of Engineers is expected to be issued imminently.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Provencher it was

VOTED:

(127-2008) To award the contract for construction of Phase II of the Gendron Business Park to Gendron & Gendron, Lewiston, Maine, pursuant to a joint development agreement entered into between the City and Gendron & Gendron based on the shared cost negotiated by the Public Services Director with the estimated contract price for the City to be \$2,466,798.70.

VOTE: 3-0

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A recommendation was made to award a Third Party Erosion & Storm Water Inspection of the Phase II construction project for Gendron Business Park to Sebago Technics, pursuant to the Master Service Agreement for these services.

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Provencher it was

VOTED:

(128-2008) To award the Task Order for Erosion and Storm Water Inspection of the Phase II construction of Gendron Business Park to Sebago Technics, Auburn, Maine, at a total estimated contract price not to exceed \$71,000.

VOTE: 3-0

On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Paradis it was

VOTED:

(129-2008) To award Bid 2008-055 on a 4 Wheel Drive Loader to be utilized at the Lewiston Landfill to Beauregard Equipment, Scarborough, Maine, low bidder at their net bid price of \$149,950 and to include the add alternate on a Waste Handler for \$10,671 for a total contract award of \$160,711.

VOTE: 3-0

The Committee reviewed proposals received for rental of snow plowing and removal equipment used during the winter snow season. The recommendation was to award the contract on an item by item basis, as has been done in previous years.

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Theriault it was

VOTED:

(130-2008) To award Bid 2008-063 on Snow Plowing and Removal Equipment Rental on an item by item basis and the selection of contractors to be based on pricing from the contractors and availability of equipment.

VOTE: 3-0

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On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Paradis it was

VOTED:

(131-2008) To ratify approval of the following three (3) Change Orders.

<u>C/O</u>	<u>Contractor</u>	<u>Project</u>	<u>Amount</u>
1	Aroostook Fence	Canal & Main Sts. Guardrail & Fence	State: \$2,000
1	St. Laurent & Son	Old Chadbourne & So Lisbon Rds Reconstruction	\$150
2	St. Laurent & Son	Old Chadbourne & So Lisbon Rds Reconstruction	\$0 Time Extension

VOTE: 3-0

The Finance Director reviewed proposals received on Administration of the City's Self Insured Workers' Compensation Program. Three (3) firms submitted proposals and the lowest priced proposal was from Cannon Cochran Management Services Inc., South Portland, Maine, who has been providing this service to the City for the past six (6) years. The City and School Department have been very satisfied with the services provided by CCMSI and recommend that the contract be awarded to them for a three (3) year period.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Provencher it was

VOTED:

(132-2008) To award RFP 2008-060 on Administration of the City's Self Insured Workers' Compensation Program to Cannon Cochran Management Services Inc. (CCMSI), South Portland, Maine, based on their firm fixed fee proposal of \$46,250 per year for Claims Administration and a 10% Commission Rate for reinsurance brokerage as well as \$80 per hour fee for any loss prevention services required.

VOTE: 3-0**VOTED:**

To adjourn at 5:50 p.m.

Richard T. Metivier
Clerk
Finance Committee